

Minutes – UCM Management Team Meeting

06.12.2018

Minutes/Announcements

Phd update:

Take notice;

Phd details have been finalised & approved by Matthieu and will be posted soon.

New board members;

Candidates have been decided for Spring 2019. An official announcements should be out today.

Incoming mail; -

There are no incoming mails.

Minutes

There were the following comments from the previous minutes:

November 8th minutes: ICIS is to be spelt with a C and not an S.

November 22nd minutes: In the announcement regarding the documents that Nicolai and Wolfgang sent to the central level; the topic of these documents were student evaluation and not finances. Regarding invigilation procedures, it stated that it will be discussed next MT. This was misunderstood. The deans will approve a comprehensive policy and the process will continue from there.

Policy

Update by Carola & Nicolai on MSLAS exploration

Take notice;

Carola and Nicolai had meetings with UCM, UCV and MSP. A presentation was given summarising the information gathered from the meetings with the UCM staff and students. Comments included the recognition that some aspects are implied by points from the slides (such as 'procedure' encompassing external courses). Teun adds on the autonomy of the scholarship policy, which is important to mention. Ruben also emphasizes the academic calendar regarding the deadlines, the reflection weeks and other factors.

A final report will not be written in January as we are waiting for the recommendations from the Accreditation panel. A discussion will be had with the inner city steering group on the 31st January, encompassing all the research that has been conducted up to now.

Ultimately, Carola highlights that we still don't know which scenario is best.

Research

There is no update on research.

MSLAS

There is no update on MSLAS.

Curriculum

Take notice;

The announcements from the focus group for freshmen will be next week Thursday and Wolfgang will get an update thereafter. Furthermore, OSA is very busy in getting the numbers because of students handing in their course registration late or because of lots of students already wanting to switch courses. There might also be a shortage of teaching staff which would then require some ad hoc hiring. This is still very vague information because the numbers first need to be sent and the administration is slow.

There is a recognition that the system of course registration forms, as well as the Capstone procedure, are in the process of being moved into a digitalised system. Nicolai mentions that it has been challenging to get a free-lance software company. A company could be hired to get someone from the organization. Judith and Nicolai need to finish the Capstone 'Pipeline' to be able to get a price. There are still some discussion on whether it should only be invested with capstone or not invest with the company at all. Nicolai also urges that there needs to be a development capacity in the HR policy as there are not enough developers in the faculty.

Wolfgang updates the MT that the EPC had a general evaluation of core & curriculum and roughly speaking still shows UCM is doing a good job.

Students

Take notice;

Universalis is now in communication with February Graduation committee. Furthermore, lots of events are organized for project period and more people are getting confident to organise events which is very positive.

An announcement for the Universalis General Assembly will be coming soon.

The Universalis email problem has been resolved.

Miscellaneous

Take notice;

Nicolai has been in contact with United World College Maastricht, as they are modifying their academic curriculum, to communicate acceptability of admissions procedure. What they are moving towards sounds exciting. Ruben says that if a student focus group is needed that there are plenty of UWC alumni at UCM that can be called to give input and build a relationship with them.

Ruben mentions the wish to shuffle some tasks between Universalis board members due to an imbalance in workload. He asks the possibility to put the Social Board Secretary instead of the Acquisition Executive because the Secretary has to be able to take minutes for other meetings. Ruben also asks whether is it desired for a professional to take minutes in the MT, however, this is not desired. Esther highlights that Universalis advertises the Acquisition executive as a student representative in the MT and that this is somewhat inaccurate as it is challenging to give an input.