

## **Minutes Management Team**

27-09-2018

### **Announcements**

Teun and Wolfgang have invited eligible German students for scholarships from the German government. The deadline for the students' motivation letter has been set to next Friday.

### **Minutes**

There were no issues regarding the minutes. The MT expresses content in how they are written.

### **Policy**

#### **Admissions; update numbers of freshmen and February intake**

Admissions for Fall 2019 will start on the 10th October after StudieLink finishes its update.

#### **HR; PHD policy (enclosed)**

Take decision;

Upon the budget passing for a PhD position, we needed to decide whether or not, and upon what grounds to write a policy about this position. A discussion was held about how applicable a full time PhD position could be for UCM students. The standards of time division are put at 20% for teaching and 80% for research. Wolfgang asks whether it is possible or desirable to take a more 40% - 60% or 50% - 50% approach or if projects such as Marble or Capstone would count as research or as teaching? There is an agreement that this could greatly increase students involvement in the research that the PhD student would be doing.

Mark emphasizes the idea that the PhD student would participate within the UCM community and the study would be relevant to UCM ideals. Wolfgang also mentions the importance of having a four years strict deadline. The MT highlights that it is important for the applicant to demonstrate what their contribution to the UCM community would be.

Due to these opinions surrounding PhD admittance and desired function for UCM, in the It has been decided that it would be beneficial to write policy on the PhD position.

#### **HR; Update on scheduling vacancy**

Take notice;

Three candidates have been selected for Tom's position. There will be a four steps before we accept one of them.

### **CHOI benchmark report (enclosed)**

Take notice;

Teun sent the corrected version yesterday evening. The results were promising however in some cases, specifically internships, the number of respondents were too low.

### **Heksenstraat 10; purpose of the common room**

Take notice;

Anouk raises the concern of a possible lack of staff community due to the creation of Heksenstraat 10 and asks the MT's opinion on utilizing Heksenstraat 10 common space as a staff lunch area. Wolfgang, who although sees the colleagues that now have offices in Heksenstraat 10 more often, recognises the feel of a isolated island. Ruben states that, for students, the common space is very beneficial for a sense of anonymity while waiting to see staff.

Nothing has been decided regarding the usage for the space.

## **Research**

Nothing to report.

## **MSLAS**

### **Accreditation; update (by Teun)**

Final Self-Study for the accreditation has been finalised and will be sent today. It is coming into focus quite nicely.

## **Curriculum**

### **Continuation academic skills spring 2019 (by Wolfgang)**

Take notice;

As there will not be a February enrollment, Wolfgang brings up the question if Academic Skills should be given in the second semester of this academic year. The course would allow students who failed the resit to retake it as it is a requirement to go on a semester abroad. It is however expressed that in terms of teaching dynamics, tutors would prefer to have mixed groups containing students with different academic levels. The MT proposes to have a small team program to catch up in terms of credits which allows for closer attention from tutors to students with various weaknesses.

## **Student representation**

Take notice;

The General Assembly happened last Wednesday and was very long but there are no financial issues or worries. Another GA will be held on the first week of period 2. A small committee was also set to revise the statutes document which would take a few months.

Furthermore, Hannah, Ruben and Esther has a meeting with Matthieu to talk about the restructuring of UCM. The MT wants to wait before proactively consulting and announcing anything to the students because we should first properly inform ourselves. A meeting is planned between the MT and senior staff to discuss faculty restructuring which will be followed by a meeting with the UM executive board on Tuesday.

Ruben spoke to a few students about closing the building around 9:00-9:30 pm on Fridays (apart from exam week). There seems to be a general consensus that students think it is a good idea.

## **Miscellaneous**

Take notice;

Teun announces that on 24 and 25 January 2019, Maastricht University will be visited by Roger Penrose. He will give a workshop for selected UCM, DKE and MSP students. Teun will be hosting the event and will invite a few UCM students who would benefit from this workshop.

Ruben asks what the timescale is for the implementation for methods center. Anouk says that Jeroen plans to have it functional by January and follow up on its development.