

## **Minutes Management Team**

13-09-2018

### **Minutes/Announcements**

The Management Team sends their condolences to the Husband of Roberta Haar who sadly passed away. We notice that there is the funeral and memorial this afternoon.

#### **Incoming mail; -**

The procedure of accreditation for the faculty has been modified by the government. However, this will affect UCM the next time we are due for accreditation, which is in six years.

#### **Final Rules and regulation halving tuition fee**

Take notice

A law has been implemented for this academic year and onwards that first year bachelor students pay half tuition. It has not been clarified yet how UCM will be compensated but the reason behind this reduction is to encourage students to go to university.

### **Minutes**

Anouk: Opening hours will be on the next MT

Teun: replacement Tom dropped out? Interviews for his replacement on Monday & Friday

Anouk: Richard has lots of pressure for schedules, please be patient & understanding

### **Policy**

#### **Admissions: update enrolment September (by Judith)**

There are 211 new students, less than we expected. Judith confirms February intake has been cancelled this year but states that February 2020 intake is still open to discussion.

#### **Budget preparation: update (by Anouk)**

We discussed the budget plan and agreed that the new initiatives are a good idea. However, Teun noted that the comenius grants Inge received is for teaching.

Furthermore, we discussed whether students can find the new building and agreed that it would work itself out.

## Research

Nothing to report.

## MSLAS

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### Accreditation; update (by Teun)

Take notice

Delay in self-study doc but Teun spend entire night to work on it because it was due on September 1  
Once it is out, we will start to prepare for the accreditation visit that will happen on the 8th of November, inviting alumni, staff and students from MT and AC for the meetings.

## Curriculum

Take notice

Wolfgang mentions that everything is surprisingly quite, everyone is busy and getting back into teaching. Wolfgang is happy with the new tutors and how their training went.

Looking ahead, they will begin scheduling after period 2 freshmen registration.

## Student representation

Take notice

Ruben did not manage to get student perspective regarding opening hours of UCM. Furthermore, raises two legal questions: is Universalis insured through the university and what does this cover? Secondly, what is Universalis' legal position regarding alcohol sale? Anouk will ask the University legal service. The External Executive of Universalis is also asking other SA's in UCSRN and in University Maastricht.

Ruben states that Universalis does not have financial savings and has therefore put a 10% contingency which will not be touched.

Hannah attended an introductory lecture by edlab on Problem Based Learning which provided interesting results in terms of students' general satisfaction. This is especially interesting for UCM students because UCM is using PBL well. How PBL was introduced during intro days was very much appreciated. Lonneke changed a bit PBL to adapt the way it is done at UCM.

## Reflection on introduction

The management team express that the organization of the introduction days was very successful and everybody is very happy with how it went. Universalis did a great job, especially Jonathan. Ruben states that Jonathan, Lonneke & Kelly will be meeting to write an intro days manual for the following years.

## **Pre-view Fall semester**

Take notice

Universalis is having its budget GA next Wednesday (19th September) where finances will be discussed and finalised.

## **Miscellaneous**

Take decision

Teun notes UCM has a procedure for nominating German students for a scholarship from the German government. The current procedure is a lot of work, means we have to disappoint many students and means that students don't always take it seriously. We discuss whether we want to change it by not proactively contacting people but putting up posters. However, we decide that the current procedure gives as many students as possible a chance to be nominated and doesn't create division amongst students. We decide to keep it but change the communication so that students take it more seriously.

Take notice

Judith notes that the university is lowering the requirement for English to 6.0 for the IELTS test but UCM asks for 6.5 and would like to stick to it. UCM is asking for an exception.

Take notice

Students express that there are many rumors about the future of UCM and UCM possibly going to FASOS, as well as starting a new open curriculum program which would be bad for UCM. There has been no communication about this and it makes people nervous. Mark notes that we should wait for confirmed information, and that the management team doesn't know either. Teun advises students to work carefully with the Faculty Council students.

Take notice

Teun announces that The Global Studies program received permission from the ministry, they are now waiting for accreditation.