



# UNIVERSALIS

## Universalis General Assembly 16<sup>th</sup> of September 2013

### Attending

The General Assembly is attended by the complete Universalis Board, the Academic Council, Maren from the Independent Body and 21 association members.

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### Budget Proposal

- Leanne presents her budget proposal for the upcoming semester. The budget proposal is approved.
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### Independent Body Motions

Maren and Elliot explain all 15 motions and answer questions if necessary.

#### *1. Definitions used by the Independent Body*

– Approved

#### *2. Clarity of reimbursements*

- Leanne asks if two different file numbers then have to be filed together. Maren answers yes, or they can be filed under the same one.

– Approved.

#### *3. Extra donations to committee events*

- Elliot explains why he disagrees: running a committee is a fluid thing.
- Dominic mentions that it is hard to plan every expense in the beginning of the semester.
- Sarah asks if this system has not changed already. Elliot answers that we did.
- Maren clarifies that this report concerns last semester only.
- Sofia asks if this is meant to make committees legitimise their expenses. Maren confirms it is.
- Dominic thinks this is a overly bureaucratic and makes things more complicated. Maren agrees.
- Rhea thinks this motion is pointless because we discuss all expenses during board meetings. Elliot explains that this motion is there to justify it more.
- Clémence tells that committees can always make up an excuse for extra expenses and asks why we discuss these things from last semester. Maren explains that from the books the IB could not justify the extra expenses and therefore this motion is recommended.

– Rejected.

#### 4. *Personal board expenses*

- Elliot explains that this is, for example, applicable to the UC Tournament.
- Rhea asks what would be necessary on the list. Elliot explains that the board/the IB will create a list for the next GA and discuss it then.
- Dominic asks if it would not be easier to allocate a part of the budget for these expenses. Matthias answers that one of the tasks of the IB is to reflect on past expenditures and whether they are filed correctly.
- Mircea asks if the list has already been made. Maren answers that the IB would up for making it and then discuss it with Universalis, which will then be discussed the next GA.
- Elliot reads out the appendix to clarify the set-up of such a list.
- Leanne asks if it would make sense not to use the card at all for personal expenses (only in case of emergency). Maren answers yes.

– Approved.

#### 5. *Justification of personal board expenses*

- Maren reads out attachment 2.
- Anouk asks what would be a justified personal board expense. Maren answers clothing for a tournament to represent Universalis, for example.
- Sophia asks if it was an absurd amount spend on food. Maren answers that it was not and explains that it is a question whether it should fall under board expenses or event expenses.
- Elliot clarifies that everybody can look into the books at any moment if one asks Leanne.
- Clémence mentions that establishing such a list is always difficult and there will always be exceptions. She thinks that there should always be a margin to spend on unexpected expenses.

– Rejected.

#### 6. *Private expenses via the Universalis bank account*

- Maren explains the difference between personal and private expenses (according to their definitions).
- Dominic asks if it can be never used for private expenses. Matthias answers that for emergencies it might be necessary (hospital for example). Maren explains that they could imagine a situation where the card is necessary to be used for a private expense.
- Heidrun asks if there is no insurance possible for these expenses. Elliot says sometimes not.
- Maren explains that this motion is based on last semester when board members did use the card for private expenses.

– Approved.

#### 7. *On expenses which are partially personal and partially private*

- Maren explains that this situation was not specified (as in, in two categories) in the books.
- Pilar asks if Elliot did pay for his part of the loan. Maren explains that he did but it just was not visible.
- Anouk asks what the motion is for. Elliot explains that it is guidance for the treasurer how to file expenses in the books.

– Approved.

#### 8. *Categorising expenses as personal expenses (board expenses)*

- Leanne asks for clarification. Maren explains that it should just be filed under the right category.
- Elliot explains that if this motion is approved, the proposed budget has to be revised.

– Rejected

*Ad hoc motion by Sofia:*

This motion will be effective as of the next budget.

– Approved.

*9. Extra subsidies to committees*

- Elliot explains that he did not see the point in this motion because this is what our treasurer already does.

– Rejected.

*10. Responsibility of the treasurer*

- Elliot explains that in some circumstances the president, vice-president/secretary can decide without approval of the treasurer.
- Rhea asks for more explanation.
- Ben asks why we then have a treasurer. Elliot explains that the treasurer does not control every expense (for example expenses over €50 are discussed in the board meetings).
- Elliot mentions that this motions has to be revised.

– Rejected.

*Ad hoc motion by Elliot:*

The new IB has to reconsider this motion to see if it does not clash with the statutes or policy manual of Universalis.

– Approved.

*11. Clarity of files*

- Dominic asks if these motions about general bookkeeping can be discussed between the IB and the treasurer internally to keep the GA shorter. Maren explains that this is a one-time motion because the IB was only recently founded.
- Matthias clarifies further that it is important the the entire association knows about these issues.

– Approved.

*12. Cash withdrawals*

- Dominic asks if board members were asked who withdrew it and what has been done with the €130 euros. Maren answers that they probably were asked but still could not find it in the books.

– Approved.

*13. Receipts added to the financial books*

– Approved.

*14. Lost receipts and late receipts*

- Lorenzo asks if online payments can be used as proof to get reimbursed. Maren answers that it can be.
- Mircea asks if you can show the expense on your bank account if it can still be reimbursed. Maren answers that it can be.
- Linda asks if this is also the case if something is paid by by a UM card. Elliot recommends not to pay with your UM card but if you do, ask for a receipt otherwise it cannot be proven.

– Approved.

### *15. Reports and the budget GA*

- Elliot explains that this is an extra reinforcement.
- Approved.
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### Voting for the new Independent Body

Proposed new members:

- Matthias Burger, as chair – Approved
- Meagan Jongepier – Approved
- Robin Verpalen – Approved

Lorenzo mentions that IB members cannot be part of a committee board (as Meagan is currently). Therefore she has to make a decision within 24 hours between her board position and Independent Body position.

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### Academic Council

Heidrun tells about the semester plans from the Academic Council which include:

- Peer review sessions
- Organising the guest-lectures
- Organising a debate café in corporation with Studium Generale.

Matthias asks if the AC is concerned with the reading room as well. Heidrun replies they are not but that he can talk to Anouk about this.

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### Closing

Elliot declares the General Assembly closed.